



# Ghana Home Loans

*... the mortgage specialists*

## DOCUMENT RETRIEVAL FORM

Mortgage A/c No.: .....

Borrower's Name: .....

Mortgage Agreement (copy)

Title document (copy)

Statement of account

Duration of Statement of account.....

Post-dated cheques

Currency of cheque .....

Month(s) for which cheque is being retrieved: .....

Borrower's/Power of Attorney's Signature: .....

Request Date: .....//.....//.....

**NOTE:** Request should be received at least two working days prior to the due date on the cheque. Submitted request will be ready within two working days after receipt by GHL.

Approved by: .....

Signature: .....

Receipt of Acknowledgement: .....

Date: .....